# **King Edwin Primary School**

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Tuesday 14<sup>th</sup> November 2023

# Attendance update 🐵 WELL DONE KINGEDWINNERS 🥹

It is a parent's duty to ensure that their child attends regularly at a school where the child is a registered pupil and they are of compulsory school age; It is a parent's duty to inform school on the first day of absence of the reason for the absence (Department for Education)

Dear Parents/Carers,

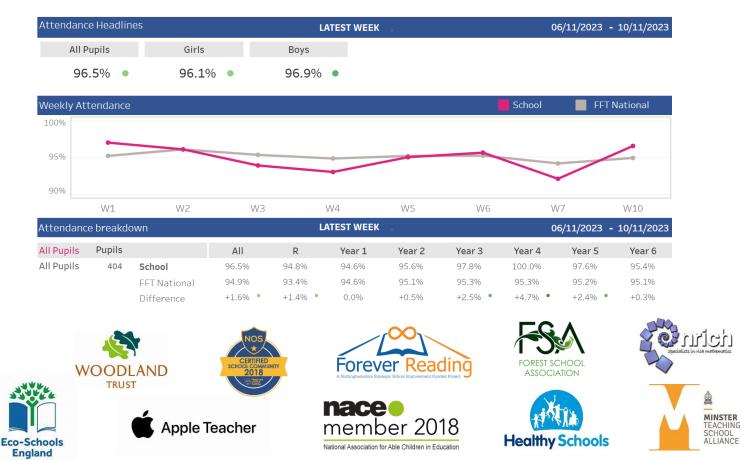
At King Edwin Primary School we monitor attendance daily; we do all we can to encourage parents to ensure that their children achieve maximum possible attendance and any problems that prevent full attendance are identified and acted on promptly.

Following on from positive data last year where we achieved National Attendance Certificates, it is clear that attendance across our school remains at a high level.

It is worth pointing out that for <u>3 out of 10 weeks this term, our school attendance has been lower than national</u> figures, significantly impacted by unathorised absences not simply illneses picked up at this time of year. I fully expect that we are consistently hitting levels that are above 95% in the coming months.

Year 4 seem to be one of most consistent and highest attending cohorts. This is very positive and I am sure that many other year groups are capable of hitting this measure too.

<u>Letters will be sent out shortly to parents with children that are persistently absent (10% absence rate). This may</u> be due to an unauthorsied holiday however, we must reiterate that attendance below 90% is not at all helpful to the children.



# THANK YOU FOR YOUR CONTINUED SUPPORT

To be consistently above the national attendance figure last year is fantastic for our children and hopefully we can maintain the figures experienced in the past couple of weeks.

The latest week shows attendance as <u>96.5 %</u> at KEPS and this is good... but we would like it to be even better for all children at KEPS.

Our Twitter feed and daily learning walks show that so many children are enjoying their time at KEPS and this is a real pleasure to observe. I really want to thank all parents for supporting the school to raise attendance and ensure our children receive the very best possible learning opportunities that we can offer. This positive parent/school partnership is very much appreciated.

Hopefully with your support, we can reach target figures of around <u>97%</u> for the school and ensure all children really do get the best opportunity to learn at KEPS.

#### Leave during term time – NOT AUTHORISED

School term dates are published a year in advance; **holidays during term time are** <u>NOT PERMITTED</u> If leave of absence in term time is required for <u>exceptional circumstances</u>, a request for leave of absence form must be completed.

Forms can be obtained from the school office. The Head Teacher will consider each request and decide whether or not to authorise the absences by reference to criteria provided by the local authority attendance policy.

<u>Fines for unauthorised absence may be issued</u> in accordance with the Nottinghamshire Local Authority Schools Attendance Policy.

## **Medical appointments**

Wherever possible we request that parents try to arrange **doctor/dentist appointments** <u>outside of school</u> <u>hours</u>; if this is not possible, parents should inform the office so that it can be recorded in the register.

Useful link: School attendance, absence and truancy | Nottinghamshire County Council

## **Moving Forwards**

I have no doubt that our King Edwin Primary School families will be fully supportive of the messages within this communication. It is clear that our KEPS parents value the education of their children. I am sure we can all continue to work together to establish very strong levels of attendance and punctuality moving forwards.

Thank you in advance for your continued support. Andy Callaghan-Wetton – Headteacher



